

**GREENE CENTRAL SCHOOL  
GREENE, NEW YORK  
BOARD OF EDUCATION MEETING  
WEDNESDAY, SEPTEMBER 3, 2014**

A Board of Education meeting was called to order at 7:02 p.m. by President, Richard Boeltz, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

**CALL TO ORDER**

- The Pledge of Allegiance was recited.

**BOARD MEMBERS PRESENT:**

Mr. Richard Boeltz, President  
Mr. Ethan Day, Vice-President  
Mrs. Helen Hunsinger  
Mr. James Strenkert (arrived @ 7:29 p.m.)  
Mrs. Tammie McCauley  
Mr. Timothy Crumb  
Mrs. Karen Hendershott

**ADMINISTRATIVE STAFF PRESENT:**

Mr. Jonathan Retz, Superintendent  
Mr. Mark Rubitski, Business Manager  
Mr. James Walters, High School Principal  
Mr. Timothy Calice, Middle School Principal  
Mr. Bryan Ayres, Intermediate School Principal  
Mrs. Shelly Richards, Primary School Principal  
Ms. Ramona Luetzger, Director of Special Services  
Mr. Jordon Lilley, Transportation/Building & Grounds Supervisor

**OFFICERS PRESENT:**

Mrs. Donna Utter, District Clerk

- Motion made by Crumb, seconded by Day, to adjourn to Executive Session for the following at 7:03 p.m.:
  - Special Education Placements
  - Confidential Personnel Matter
  - Negotiations Update

**EXECUTIVE SESSION**

Yes-6, No-0

- Upon the recommendation of the Committee on Special Education, a motion was made by Hunsinger, seconded by McCauley, to approve the following placement(s):  
#710023275; #710023276.

**SPECIAL EDUCATION  
PLACEMENTS**

Yes-6, No-0

- Motion made by Strenkert, seconded by Hunsinger, to adjourn Executive Session at 7:30 p.m.

**ADJOURN EXECUTIVE**

Yes-7, No-0

- President Boeltz reconvened the meeting at 7:32 p.m.

**RECONVENE**

- 4. EDUCATION AND PERSONNEL
  - 2. Appointment:  
Tia Lee – Substitute Food Service Worker

**ADD./DELETIONS  
TO AGENDA**

- Motion made by Hendershott, seconded by Day, to approve the minutes for the regular meeting held on August 20, 2014, as presented.

**APPROVE MINUTES  
8/20/14**

Yes-7, No-0

**CALENDAR**

- September 4 – Public Forum – Capital Project – 7:00 p.m.
- September 9 – Vote – Proposed Capital Project – 11:00 a.m. 8:00 p.m. – Auditorium Lobby
- September 16 – Middle School Open House – 6:30 p.m.
- September 17 – Board of Education Meeting – 7:00 p.m.
- September 18 – Intermediate School Open House – 6:30 p.m.
- September 19 – Morning Program Board of Education Introduction – 8:05 a.m.
- September 23 – High School Open House – 6:30 p.m.
- September 25 – Primary School Open House – 6:30 p.m.
- September 26 – Early Dismissal Drill – 15 minutes early
- September 27 – Homecoming

**PUBLIC COMMENT:  
INTRODUCTIONS**

- Student Council Officers, Ashley Evanchoff, Vice President, and Matt Carlin, President, were present to discuss Homecoming later in the agenda.
- Ms. Amanda Shoemaker, music teacher filling a leave at the Primary Building introduced herself.

**YOUTH FOOTBALL**

- Brian Milk, Director of the Youth Football program, requested the use of the scoreboard on the turf field for the Sunday games. They have a total of 4 Sunday games. Mr. Milk stated that he filled out the necessary facility request for use of the field and scoreboard.
- Superintendent Retz stated that he would meet with Mr. Milk week to discuss the possible use of the scoreboard.

**REPORT(S):  
OPENING DAY**

- Each administrator reported on opening day:
  - Transportation/Buildings & Grounds – Jordon Lilley – reported everything went smoothly.
  - Primary – Shelly Richards – first day went well – pre-k and kindergarten were just visiting today – they will start tomorrow.
  - Intermediate – Bryan Ayres – went well – still enrolling students; 5<sup>th</sup> grade transition is going well;
  - Middle School – Tim Calice – smooth day – orientations help new students to the building and make for a smoother opening day.
  - High School – Jim Walters – went well – Student Council welcomed students and staff back with candy and made an announcement regarding being “responsible” with their candy wrappers – was a big help;
  - Superintendent Retz stated that there is a concern with the number of available lockers at the high school.

**EDUCATION &  
PERSONNEL:**

**-The Superintendent of Schools recommends the following board action:**

**RESIGNATION(S):  
SHELBE FURMAN-  
.6 FULL-TIME  
FLOATING SUBSTITUTE**

- Motion made by Strenkert, seconded by Hunsinger, to accept the resignation of Shelbe Furman from her position as a .6 full-time Floating Substitute effective September 4, 2014.  
Yes-7, No-0

**APPOINTMENT(S):  
DEBRA SIMPSON  
PRATT- PART-TIME  
CAFETERIA WORKER**

- Motion made by Hunsinger, seconded by Strenkert, to appoint Debra Simpson Pratt as a part-time (3.75 hours per day) food service worker effective September 4, 2014 for a one-year probationary period ending September 3, 2015.  
Yes-7, No-0

- Motion made by Hunsinger, seconded by Strenkert, to appoint Lori Eaton as a .8 FTE Teacher's Aide effective September 4, 2014 for a one-year probationary period ending September 3, 2015.

Yes-7, No-0

**LORI EATON-.8FTE  
TEACHER'S AIDE**

- Motion made by Hunsinger, seconded by Strenkert, to appoint Christina Wells and Tia Lee as Substitute Food Service Workers effective September 4, 2014.

Yes-7, No-0

**SUBSTITUTE  
FOOD SERVICE  
WORKER**

- Motion made by Hunsinger, seconded by Strenkert, to appoint the following individuals as mentor teachers for the 2014-15 school year:

- Amanda Boel mentor for Amanda Shoemaker
- Ethan Leet mentor for Maria Costello
- Rebecca Philippone mentor for Jessica Fish

Yes-7, No-0

**MENTOR TEACHERS**

- Motion made by Hendershott, seconded by Crumb, to accept the First Reading of Policy - *Grade Promotion and Placement* as read.

Yes-7, No-0

**FIRST READING  
POLICY - GRADE  
PROMOTION  
AND PLACEMENT**

- Motion made by Strenkert, seconded by Crumb, to accept the Budget Status Reports for July 2014 for the General Fund, School Lunch Fund, and Federal Grants & Capital Budgets as presented.

Yes-7, No-0

**BUSINESS & FINANCE:  
REVENUE & BUDGET  
STATUS REPORTS**

- Motion made by Hunsinger, seconded by Strenkert, to accept the Treasurer's Report for the Activity Funds for July 2014 as presented.

Yes-7, No-0

**TREASURER'S REPORT  
FOR ACTIVITY FUNDS**

- Motion made by Day, seconded by Crumb, to accept the Internal Claims Auditor's Report for July 2014 as presented.

Yes-7, No-0

**INTERNAL CLAIMS  
AUDITOR REPORT**

- Motion made by Hunsinger, seconded by Crumb, to approve awarding the milk bid to Byrne Dairy in the amount of \$22,910.84 for the 2014-2015 school year.

Yes-7, No-0

**MILK BID AWARD**

- Mark Rubitski, Business Manager, discussed information that he sent to Board members explaining how reserve funds are established, how funded, and restrictions for use.

**RESERVE FUNDS**

- Mark Rubitski also mentioned a program that the district is looking into which allows for parents to go on-line and put money into their student's lunch account. The charge to the user for each transaction would be \$1.95. There will be further information coming on this system.

**SCHOOL LUNCH SYSTEM**

**BOARD OUTSTANDING  
ACTIONS LIST**

<u>Bd. Mtg. Directed</u>	<u>Task To Be Completed</u>	<u>Responsibility Of</u>	<u>Report Back</u>
3/7/07	Policy/Procedure Manual	Board and Superintendent	Ongoing
6/18	iPad Classroom Use Update	5 <sup>th</sup> Grade & Staff	TBD

**- Superintendent, Jonathan Retz, reported on the following:**

- 1. Reports/Presentations List** – Superintendent Retz stated that our School Dude and Service Now programs will be added to the list. If Board members have any other items that they would like more information/presentation on, they should let him know.
- 2. Board Self Evaluation** – Board members were asked to turn them in so that he can tally the results and give a report at the next meeting, September 17<sup>th</sup>.
- 3. Capital Project Vote** – A "school messenger" (former global connect) call went out on Tuesday. The last community forum before the vote will be tomorrow, Thursday, September 4<sup>th</sup>, at 7:00 p.m. in the auditorium.
- 4. Homecoming** – Mrs. Wendy Myers, Student Council Advisor, reported on the changes for homecoming this year.
  - Class Advisors and Student Council met in June to brainstorm ideas for getting more students involved in the homecoming activities.
  - September 22<sup>nd</sup> will be a ½ day of classes with the other ½ of the day being devoted to Olweus activities and homecoming activities (making of class banners). Theme this year is "game shows". The Board is welcome to also make a banner and participate in the parade.
  - "Parade" will take place during half-time of the September 26<sup>th</sup> football game. Students with banners will march around the track.
  - Purchasing t-shirts for students – a different color for each grade level.
  - Crowning would take place at 7:15 p.m. (instead of 10:00 p.m.) at the dance on Saturday, September 27<sup>th</sup>.
  - Greene Community Scholarship Fund "ball drop" fundraiser is also done at the homecoming game.
  - Possibly waiving the admission fee for the game to encourage more students to attend.

**PUBLIC COMMENT:  
MARIE SCOFIELD**

- Marie Scofield, Middle School Teacher and GTA President, thanked the Board for allowing Shelbe Furman to continue as a substitute in addition to her Family and Consumer Science teaching assignment at the middle school.

**EXECUTIVE SESSION**

- Motion made by Strenkert, seconded by Crumb to adjourn to Executive Session for personnel and negotiations update at 8:40 p.m.  
Yes-7, No-0

**ADJOURN EXECUTIVE**

- Motion made by Strenkert, seconded by Crumb, to adjourn Executive Session at 10:30 p.m.  
Yes-7, No-0

**RECONVENE**

- President Boeltz reconvened the meeting at 10:31 p.m.

**ADJOURNMENT**

- Motion made by Hunsinger, seconded by Crumb, to adjourn the meeting at 10:31 p.m.  
Yes-7, No-0

Respectfully submitted,

Donna Marie Utter  
District Clerk

**GREENE CENTRAL SCHOOL, GREENE, NY  
CAPITAL PROJECT VOTING TOTALS – TUESDAY, SEPTEMBER 9, 2014**

Chairperson and District Clerk, Donna M. Utter, declared the polls open for voting at 11:00 a.m. Voting was by machine and Donna M. Utter, District Clerk, verified the machine for zero balances. The voting process was held in the lobby of the Auditorium of the South Canal Street Building, Greene, New York.

**POLL ATTENDANTS FOR THE VOTING PROCESS WERE AS FOLLOWS:**

11:00 – 1:00	Mrs. Audrey Knapp	5:30 – 8:00	Mrs. Holly Mohr
	Mrs. Marge Kennedy		Mrs. Donna Utter

1:00 – 3:00 Mrs. Peg Moxley  
Mrs. Ruth Koerts

3:00 – 5:30 Mrs. Carole Stanbro  
Mrs. Esther Evans

Chairperson and District Clerk, Donna M. Utter, declared the polls closed at 8:00 p.m. and announced the results as follows:

**TOTAL REGISTRATION: 121 (9 Absentee Ballots)**

CAPITAL PROJECT PROPOSITION : “Shall the Greene Central School District be authorized to construct additions to and reconstruct various school district buildings and facilities, including improvements and expenses in connection therewith, at a maximum estimated cost of \$6,441,045 and that \$250,000 Capital Reserve Fund monies shall be used to pay a portion thereof, and that \$6,191,045 or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said school district and collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, obligations of said school district shall be issued?”

**Yes – 69**

**No-52**

**CAPITAL PROJECT PROPOSITION PASSED.**

Respectfully submitted,

Donna Marie Utter  
Chairperson & District Clerk